



Joint Privacy Policy pursuant to Article 13 of the EU General Data Protection Regulation 2016/679 ("GDPR") on the personal data processing for the pre- selection for the Erasmus Mundus Joint Master Programme in Astrophysics and Space Science EMJM- MASS

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| <p>1. Joint Data Controllers and DPOs</p> | <p>1) Joint Data Controller: University of Rome Tor Vergata (UNITOV):</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, Rome 00133, Italy - Telephone: 0672598753 - e-mail: rettore@uniroma2.it - Certified e-mail: rettore@pec.uniroma2.it <p>Data Protection Officer (DPO):</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, 00133, Rome (RM) - Telephone: 0672592151 - e-mail: rpd@uniroma2.it - Certified e-mail: rpd@pec.torvergata.it <p>2) Joint Data Controller: Universitaet Bremen (UB)</p> <ul style="list-style-type: none"> - Address: Bibliothekstrasse 1, Bremen 28359, Germany - Telephone: +49 421 218-1 - e-mail: web@uni-bremen.de <p>Data Protection Officer (DPO):</p> <ul style="list-style-type: none"> - Address: Bibliothekstrasse 1, Bremen 28359, Germany - Telephone: +49 421 218-60211 - e-mail: petra.banik@vw.uni-bremen.de <p>3) Joint Data Controller: Université Côte d'Azur (UCA)</p> <ul style="list-style-type: none"> - Address: Grand Château 28 Avenue Valrose, Nice, 06100, France - Telephone: +33 4 89151040 - e-mail: presidence@univ-cotedazur.fr - Certified e-mail: presidence@univ-cotedazur.fr <p>Data Protection Officer (DPO):</p> <ul style="list-style-type: none"> - Address: 28 avenue Valrose, 06100 Nice FRANCE - Telephone: +33 4 89151096 - e-mail: alice.breton@univ-cotedazur.fr - Certified e-mail: dpo@univ-cotedazur.fr |
| <p>2. Categories of collected personal data</p> | <p>Within the framework of the EMJM-MASS Consortium Agreement and in accordance with Article 4 of the GDPR, Data Controllers shall process personal data of applicants who submit their applications for the EMJM- MASS preselection.</p> <p>Collected personal data are:</p> <ul style="list-style-type: none"> - personal data (first name, surname, signature, place and date of birth, address, gender, fiscal code); - contact details (e-mail address and phone number); - student's ID number; - copy of identity document (identity card, passport); - curriculum vitae (cv); - copy of the Bachelor and or Master Degree; - academic records including an explanation of the grade scale; - certificates documenting extracurricular activities; - motivation letter; - recommendation letters; - student's transcript of records; - certificates of English language proficiency; - presence or not of disabilities and special needs. |
| <p>3. Source of personal data</p> | <p>Pursuant to Article 13 of the GDPR, the personal data listed above are collected directly from the Data Subject at the time of application.</p> |
| <p>4. Purpose(s) of data processing</p> | <p>Personal data shall be processed for the following purposes.</p> <p>4.1) evaluation of student's application: eligibility check and pre-selection;</p> <p>4.2) management of the formal application appeal or complaint presented by the student through the appropriate complaint form</p> |



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| | <p>according to the appeal procedure that will be sent with the outcome of the application.</p> <p>Lawfulness of processing is article 6, paragraph 1, letter e) of the GDPR ("performance of a task carried out in the public interest or in the exercise of official authority vested in the Joint Data Controller[s]").</p> <p>The applicant is not subject to a decision based solely on automated processing.</p> |
| 5. Recipients of personal data | <p>To the extent which is necessary, personal data are communicated only to authorized Joint Data Controllers personnel (teaching staff, including researchers, employees and collaborators).</p> <p>The Joint Data Controllers make use of Aruba service, as service provider, used for collecting personal data. In this case Aruba service shall act processor pursuant to art. 28 of GDPR.</p> |
| 6. Data Retention Period | <p>Joint Controllers will keep the personal data of the data subjects for five years from the conclusion of the project.</p> |
| 7. Data Subject's Rights | <p>The Data Subject shall have the right to:</p> <ul style="list-style-type: none"> - ask each Joint Data Controller (by writing to the abovelisted e-mail addresses), pursuant to Articles 15, 16, 17, 18, 19, 20 and 21 of the GDPR, information and access to Data Subject's personal data and their rectification or erasure, as well as the restriction of, or the objection to, their processing; - pursuant to European Data Protection Board ("EDPB") Guidelines n. 07/2020, lodge a complaint with each Joint Data Controller's supervisory authorities by writing to their e-mail address <u>and/or</u> certified mail. - Unitov: Autorità Garante per la Protezione dei dati personali, Piazza Venezia 11, Rome, protocol@gdpd.it https://www.garanteprivacy.it; Bremen: Landesbeauftragte für Datenschutz und Informationsfreiheit: office@datenschutz.bremen.de or via contact form: https://www.datenschutz.bremen.de/wir-ueber-uns/online-meldungen/beschwerdeformular-15253 Université Côte d'Azur: https://www.cnil.fr/fr |
| 8. Obligation to provide data | <p>Data provision is necessary for the purposes set out in point 4 of the present privacy policy.</p> |
| 9. Processing method(s) of Personal Data | <p>Personal data shall be processed with both IT tools and any other type of suitable support, in compliance with appropriate security measures according to Article 5, paragraph 1, letter f, of the GDPR.</p> |
| 10. Transfer of personal data abroad | <p>In the event that applicants that are excluded in this phase of the process present an appeal, their personal data are transferred to the University of Belgrade, as Full Partner of the EMJM-MASS throughout the "Standard Data Protection Clauses" adopted by the European Commission in accordance with article 46 of the GPDR.</p> |
| 11. Date of the information | <p>December 21st, 2023, version 2.0.</p> |